

Minutes of Meeting

Meeting: | **ISH Committee meeting**
Date: | 16th November 2018
Time: | 10:00pm - 1:00pm
Venue: | Carmelite Centre
Minutes by: | Gillian Roufail (Secretary)

Attendance: | Niki Taylor (Chair) **NT**
 Gillian Roufail (Secretary) **GR**
 Abbas Ghadimi (Treasurer) **AG**
 Edel Bolger O’Hora (Registrar) **JL**
 Anne Finnegan **AF**
 Orla Broderick **OB (Skype)**
 Jackie Lally **JL**

Apologies:

	Notes	Action
1.	<p>Executive’s Report NT opened the meeting at 10:20am NT signed the minutes from 14.09.18 meeting.</p> <p>Treasurer’s Report Bank Balance as at 16.11.18: Current Account €28,024.44 Conference Account €17,691.69 Savings/Bequest Account €17,427.55 Sinking Fund Account € 9,000.15 Last 60 days Surplus <u>€21,643.20</u> TOTAL €72,143.43</p> <p>Discussion of the Final Accounts y/e September 2018. Accreditation is a cost neutral over the 2 years 2017/18 and 2018/19.</p> <p>Supervisor/Mentor Training is also cost neutral. Cost incurred during year 2017/18 and payment from new registrants and members will be received in following years. Final cost of training is €5210.50 and the Committee agreed that the 12 newly re-trained Supervisor/Mentors will now give back 12 hours of Supervision instead of 16 hours. This is cost effective and sustainable. Committee expenses report to be reviewed as it is showing expenses not related to the Committee. NT to advise the Supervisors/Mentors of amended hours.</p> <p>Secretary’s Report The date for the AGM has been agreed for Saturday 9th March 2019. Updated Memo’s & Articles and Mediation & Disciplinary Policies to be forwarded to the Committee in draft form prior to February 2019 after being checked by our Solicitor, Richard Lee. After Committee agreement the draft M&A and Policies will be presented to Members at the AGM in March 2019.</p>	<p>AG/Office</p> <p>AG/Office</p> <p>NT</p> <p>NT/GR</p>

Registrar's Report

There are 18 new Registrants, all have been assigned to Supervisors who re-trained this year.

Complaint against registered homeopath to be followed up by EB
Policies & Procedures for the Society to be discussed at EWG prior to being brought to the Committee.

Belfast accreditation fees of €2111.00 is not to be discounted further and policy and fee of €2500.00 stays as agreed previously. Discussion in 2019 regarding future costs.

SOH UK International Membership for Irish homeopaths. EB to contact the SOH UK to arrange an exploratory meeting.

EB
EB/EWG

Feb. 2019
EB

Registration Process

The cut off date for Registration this year is by end of January 2019. If there are any new registrants (included lapsed Members) wanting to join after that date individual cases can be looked at.

There is a policy in place on the Registration process for Membership outside Europe and details are on the ISH website.

There needs to be more focus on advertising ISH Membership with monthly payments, €19.00 per month.

The database for online registration is not working and the office have had a lot of problems with it. We need to find a better way and could maybe upgrade the shop to include membership. The office would then need to update this manually when people pay online. The Committee are in agreement with a new Wordpress plug to sort this out and the office will get a quotation.

Office

Office

Supervisor/Mentor Training Programme

The newly trained Supervisors/Mentors are for new Registrants. The next training programme will be planned for Oct 2019 through to May 2020. Dates will be organised with Fergus Morrison and Laura O'Reilly and an email advising Members to be sent out in February 2019. This gives Members plenty of notice if they wish to join the programme. From then any Supervisors/Mentors that do not participate in the new training programme will be taken off the Society's Supervisor/Mentor list.

NT/Office

The Committee discussed Fergus Morrison's Draft Supervision Proposal (attached) and agreed on the following:

- Part 1 Supervision Program - Registration
ISH Supervisor/Mentor Group pilot meeting to be organised. Expenses agreed of venue hire charge, transport, lunch and accommodation up to €100.00 where necessary. Date & Venue t.b.c.
- Part 2 Local peer-support groups (LPS)
Contact local homeopaths to form a group and see what groups are in existence. This new ethos is a supportive Society who looks out for its Members. Expenses agreed of venue hire charge over 12 people and transport costs for Supervisor/Mentor if applicable.
- Part 3 Future Development of Program
A possible date for the next Supervisor/Mentor Program is October 2019. Expenses agreed Venue hire charges, facilitator expenses, travel expenses and refreshments in return for 12 hours supervision. Date & Venue t.b.c. OLH worked well and should be considered.

NT/FM

NT/FM

2. **Working Groups**

EWG

Last meeting minutes 14.09.18 and the 16.11.18 to be forwarded and to be discussed in February 2019

NT

CONFERENCE

A 2nd email was sent to Members. If volunteers do not come forward by 30th November 2018 a Conference will not take place in 2019.

A suggestion has been made that a Conference Organiser should be a paid role in the future if volunteers do not come forward.

AGM

HT

The HT have now 5 volunteers; Fiona Sheehan Editor, Fran Treuherz Assistant Editor, Mark O'Sullivan Editorial, Orla Campbell Editorial and Jane McLaughlin Advertising. The winter edition is almost good to go.

Unfortunately Jane has decided to step down as Advertising Manager after this Winter edition and we thank her for all her hard work and wish her well.

CPD

2 workshops have been run since September.

A 2 day workshop 'How to Build a Successful Practice' facilitated by Sarah Leather on 29/30 Sep. 2018 had a attendance of 22 people but ran at a loss of €1113.00. A 1 day workshop 'Aurum and it's Salts' facilitated by Myriam Shivadikar on 27th Oct. 2018 had an attendance of 23 people and broke even.

We need to look at how we run workshops; speaker and venue contract, minimum numbers and cut off policy, workshop fees for members and non members to run workshop. Should we increase fees? AF to draw up a proposal for speakers expenses to be discussed in February 2019

AF

More networking and offering our workshop to other groups when suitable, ie CAM Therapists, Naturopaths, UK Homeopaths

AF/Office

Proposal for Proposed Code of Practice for CPD Facilitator (attached) has been agreed and to be filed by the office.

Office

The Hilton Charlemont venue for our workshops proved successful and costs were a lot lower than our previous venue.

Thanks to AF for her hard work in organising these workshops, well done.

CHILD PROTECTION

Confirming EB is the Society's Child Protection Officer

A complaint by a Member on our Child Protection policy has been acknowledged. The complaint is to be forwarded to the Committee for discussion in February 2019.

EB

MEDIA

The Media team message is to focus on positives.

After the recent ASAI complaint received by the office, we need to send Members an email of what to say to the ASAI. Is there a standard response that would include the information AG received after his Solicitor friend meeting (attached)?

Media/Office

The Committee decided that an acknowledgement reply be sent to the complainant regarding CEASE therapists and no further action to be taken at the moment.

Media/Office

Junior Cert Active Science Textbook update postponed to February meeting

GR

Tullamore and other Shows, the Committee agreed that an email needs to be sent to all public contacts on the list received from the show. The email should direct them to the ISH website & Facebook page and explain what information they can get from the website and ask them if there if any further information they would like from the Society. An email/newsletter should be send out twice a year, summer and winter, to all contacts. There should be an 'opt out' for future correspondence on all emails.

Media/Office

WHAW

2019 theme for WHAW is 'Homeopathy & Digestive Disorders' and GR will start in January 2019 to organise a team and list of suggested events to promote Homeopathy for WHAW week. A speaker on this subject for the AGM on 9th March 2019 is suggested to encourage Members to join in WHAW events.

GR

3. **AGM - Saturday 9th March 2019**

Venue and Speaker to be booked by AF
Minutes from AGM 2018 to be forwarded to the office

AF
GR

4. **MEMBERS**

Newsletter to be planned for January 2019
Student Questionnaire Survey to be sent to members

JL
GR

5. **ANY OTHER BUSINESS**

The January Committee Meeting has been changed to Friday 8th February 2019. NT will attend on Skype.

GR

The meeting closed at 13:00.

Signed by Chair:

Niki Taylor: _____ Date: _____