

## Minutes of Meeting

<b>Meeting:</b>	<b>ISH Committee meeting</b>	
<b>Date:</b>	Friday 17 November 2017	
<b>Time:</b>	10:00 am - 1:00 pm	
<b>Venue:</b>	Carmelite Community Centre	
<b>Minutes by:</b>	Gillian Roufail (Secretary)	
<b>Attendance:</b>	Niki Taylor	NT
	Gillian Roufail (Secretary)	GR
	Edel Bolger-O'Hora (Registrar)	EB
	Orla Broderick	OB
	Anne Finnegan	AF
	Jackie Lally	JL
	Marina Lynch	ML
<b>Apologies:</b>		

	Notes	Action
1.	<p><b><u>EXECUTIVE'S REPORT</u></b></p> <p>NT opened the meeting at 10am            A new solicitor has been appointed to represent the society:            James Flynn            J.T.Flynn &amp; Co Solicitors            10 Anglesea Street            Temple Bar            Dublin 2, Ireland            T: +353(1)5618990</p> <p>Fees €250 plus VAT per hour and he will quote a total cost before each case            The Memos &amp; Articles have been given to the Solicitor and we are awaiting a quotation</p> <p><b>Our January 2018 Committee meeting has been changed to Friday 9th February 2018 to enable all members to attend and reach the quorum.</b></p> <p><b>Acting Treasurer (Exec.)</b>  <u>Financial Report</u>            The office gave us a basic account update            Current A/C: €32,909.00 (working everyday A/C)            Conference A/C: €17,855.00 (over the years)            Savings: €20,414.00 (bequeaths)            Sinking Fund: € 6,000.00 (Fund to allow for a future ring fenced amount to create a new website/database when required)</p> <p>€3000.00 will be T/F from Conference or Sinking Fund A/Cs as a new financial year has just started on 1st October 2017.</p> <p>The previous financial year was from 01.08.16 to 30.09.17 (13 months)</p>	NT

Extra expenses during previous financial year:

Programmer's Fees €1500.00 (approximate)  
Media Training €1500.00 (approximate)

The society usually breaks even with a small profit of €1000.00 to €2000.00 per year. The Committee would like a more detailed account showing income and expenditure which will be discussed at our next Committee meeting.

GR/Office

Conference Accounts

Profit from the conference of €2770.21 and the Seminar of €449.30  
Comment that the EventBrite charges should be under expenses.

We will look into ways of increasing profit/decreasing expenses for our conference in 2019.

GR and EB to work on the Conference Policy Document before our next meeting.

GR/EB

CPD/Workshop Accounts

Income & Expenditure accounts will be available for the workshops during October and November 2017 for our next meeting.

GR/Office

The costings are generally as follows:

Full Day Speaker: € 500.00 per day  
1/2 Day Speaker AGM: € 300.00 per 1/2 day  
Overseas Speaker's Allowances: € 250.00  
Hotel Room Hire: € 450.00 up to 24 people per day  
€ 700.00 up to 48/50 people per day  
Ticket cost: € 50.00 Members & € 75.00 Non-Members

Seminars should only run if we make money on them.

The programme for the year should be available at the March 2018 AGM for our members. AM will look into starting in January and agree dates and speakers before the AGM so it can be promoted then.

**Registrar Report**

Accreditation and re-accreditation

The Belfast School of Homeopathy has been successfully accredited.  
The Irish School of Homeopathy has been successfully re-accredited.

Changes to Registration Programme Proposal 2018

A new proposal about the Registration Programme was brought to the Committee from the EWG (see attached minutes).

The suggested new programme is in line with The Society of Homeopaths and the A.R.H. in the UK. This is to simplify the Registration process that will encourage homeopaths to join our Society. Registration will move online and there will be no specific workshops or site visits which will greatly reduce expenses. Registrants can choose the CPD courses that fit their own individual requirements. The Committee agreed in principal and after discussion of the final proposal by the Registration Board, will vote on implementing the new programme.

EB/NT  
EWG

Graduate & Core Criteria

EB informed us of an ongoing problem with a graduate on the Registration programme. This is a practitioner of different disciplines who was not demonstrating the use of the ISH core criteria correctly. Supervision was suggested previously and this has not been taken up so EB is to send out the core criteria to the graduate again.

EB

Continuing Professional Development

With the proposed new Registration Programme, it was agreed that every registered homeopath should be engaged in at least 1 compulsory CPD course per year to continue registering with the Society. Members can choose their own course and this will be monitored prior to renewal of registration. It is also suggested that every registered homeopath will complete an analysis of their achievements last year and goals for next year. Other CAM Societies give merit points for attending seminars and CPD.

2. **CHILD PROTECTION POLICY**

The EWG were sent the Child Protection and Welfare Policy Document that EB had worked on. A conversation with Tulsa highlighted that the Society will need to update their documents again to take account of new legislation being implemented in December. This will include a Child Safeguarding Policy.

The Society's document talks about a Designated Liaison Person and the need for training in this role. There is no training available at present but there may be in 2018. There is a 90 minute online training course on the Tusla website and all members should be informed of this and advised to complete it. NT and EB will work on this. The criteria for the DLP is to be discussed at next EWG meeting.

NT/EB

Committee members to send their own ideas and thoughts on this criteria

ALL

3. **MEMBERS**

Member Feedback

Questions for a Monkey Survey has been agreed and it will be forwarded to committee members by email for their input.

GR

Newsletter

JL and ML kindly offered to work on the new Newsletter and NT will get a template made up the Website Publishers at a cost of approximately €40.00. This template can be used each time. We hope to get the first one out to members in January and plan 3 Newsletters a year. GR to send on a soft copy to NT.

NT

GR

4. **WORKING GROUPS**

**EWG**

See minutes attached

**MEDIA**

Shows & Homeopathy Events:

Wear a Hug Glenroyal Hotel October 2017, there was a great response to this show.

There was the opportunity for a talk on homeopathy and this should be looked into for 2018. We could get a slightly higher package that would include a homeopathic flyer in the goodie bag.

Tullamore Show/Ploughing Championship Fair

It was agreed that we would take a stand at the Tullamore show.

Can we reconnect with Natural Health who offered to share a stand with us at the RDS? Can we work alongside Galway Homeopaths Vets on any of the shows?

JL to get a prices and liaise with Bernie Condon on organising these.

JL

Junior Cert Active Science Textbook

On behalf of the ISH, NT drafted a letter for Fallons regarding the 'bias' of their claim regarding homeopathy as a bad science, this has now been sent. Karl Moore has been consulted regarding the scientific background of the textbook report. He will draft a letter and this will also be sent to the publishers etc.

A meeting will then to be set up with the publishers to stop further editions being printed.

NT

Guidelines for Member's advertisements/website

Sheelagh Behan to revise these guidelines as soon as possible

Media

ISH Facebook

It was agreed that 2 original posts and 1 shared post to be put on the Society Facebook page each week. Committee members to send their ideas to OB or JL. There will be 3 administrators on the Society Facebook page, OB, JL and Sheila Behan. Jane McLaughlin stepped down in June from the ISH Facebook and the ISH Members Page and has very kindly helped us out until now and we thank her for her help.

ALL

5. **PUBLIC EDUCATION & AWARENESS/WHAW**

The proposal for changes to the website to include information on Member's talks and classes, display E.C.C.H. and I.C.H. logos and to list the insurance company names was forwarded to the office.

Login must be easy for members using their email addresses

GR/Office

WHAW 2018 proposal.

A budget needs to be decided upon. An initial proposed budget of €3000 was mentioned. Email to members looking for volunteers.

GR

6. **CONFERENCE & AGM 2019**

It has been agreed that the AGM and Conference are to be held at the same time from May 2019. This will reduce costs, encourage more people to attend the AGM and bring continuity to the committee.

Conference team to be decided by March 2018.

Conference Guidelines in to be updated. A contract to be set up with the hotel to avoid a change of venue.

GR/EB

7. **OFFICE**

Firewall Device

The committee have decided, on technical advice taken, not to go ahead with the suggested Firewall device for the office PCs. Some of the reasons being:

- We do regular Microsoft updates
- Our website does not have an IP address
- There are regular audits from Blacknight
- The router blocks traffic
- Nothing is kept in the office and there is no Wi-Fi

Data Protection

JL is to meet with the Data Protection people as she is finding it difficult to get information by telephone. She will have an update by our February meeting.

JL

Leaflet Purchase Policy

It was decided by the Committee that it was important to get the word out about Homeopathy and therefore anyone should be able to buy the leaflets. There was a worry that they could be misused by people pretending to be registered because of the space to put your stamp at the back but it was decided that ours is not a policing role. NT checked with the office if there was a historical reason for only selling to members but none could be found.

8. **INSTITUTE OF HOMEOPATHIC PRACTITIONERS OF IRELAND (IHPI)**

As the Irish Government will only look as the body being 'Homeopathy' it was decided to set up a meeting with the IHPI as we will only have 'one voice'. An email suggesting a meeting was sent to Annemarie Creighton the general secretary of the IHP twice but unfortunately we have received no reply.

9. **ECCH**

It was agreed that we send the ECCH Social Media information from their last meeting to all members of our society.

Regarding the EASAC European Press release, it is to be uploaded with the replies to our Member's page on our website.

Office

Office

10. **CONTINUITY**

Managing changeover of committee members, shadowing etc. and how the running of the Society can be improved will be discussed at our February meeting as we ran out of time.

ISH Standards & Procedures and Memo & Articles are to be looked at by the lawyer and if he feels that they are not up to standard they should be completely revised.

11. **AGM 2018**

AF to liaise with Ann Monaghan regarding speaker for the afternoon of AGM

The committee are to make suggestions for potential speakers.

Ann Monaghan had emailed Dr Gary Smyth and the committee would like more info on what he would talk about

AF made a suggestion of Dion Tabrett who has published a book 'Burnett Rediscovered'. Other suggestions were Declan Hammond and Tom Farrington.

AF

ALL

12. **CPD**

As Ann Monaghan is no longer on the committee, AF will be coordinating with Ann.

Currently Ann would organise 3 CPD courses and a 2 day summer seminar on the year there is no conference.

Prior to any speaker booking we need a 'Year Plan Proposal' with details of proposed workshops, topics, venue, costing, profitability etc. The Committee also suggested that we look to getting in some Irish speakers too. AM was thanked for all the hard work she does in this area for the Society.

AF

13. **ANY OTHER BUSINESS**

Working towards the AGM on 11th March 2018. What has the committee achieved and what are the goals for the future.

Signed by Chair:

Niki Taylor: \_\_\_\_\_

Date: \_\_\_\_\_

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